|  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- |
| Time Reporting Form GG/Forms/TRS | | | | | | | | |
| **Project Name** Cylinders & Orders Management System (COMS) | | | | | | | | |
| **Staff Name : Alvin Chang** | **Date : 30-Nov -2011** | | | | **Ref**  GG/COMS/MR.1/ | | | |
| **Report Period** | **Start date : 1-Nov-2011  End date :30-Nov-2011** | | | | | | | |
|  | **Time Spent during Week Ending** | | | | | | **Total** | |
| **Task Description** | 07/11/11 | 14/11/11 | 21/11/11 | 28/11/11 | | 31/11/11 | **This Month** | **To Date** |
| System Test Plan | 2 | 2 | 2 | 1 | | 2 | 12 | 28 |
| User Trial Plan | 0 | 0 | 0 | 0 | | 1 | 1 | 1 |